

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

TUESDAY, AUGUST 11, 2026

4:00 p.m.

Commission Chambers, Fourth Floor, Bay County Building

515 Center Avenue, Bay City, MI 48708

PAGE NO.	I.	CALL TO ORDER
	II.	ROLL CALL
	III.	PLEDGE OF ALLEGIANCE
	IV.	CHANGES TO AGENDA
	V.	APPROVAL OF AGENDA
40-43	VI.	MINUTES (7/14/26)
	VII.	PUBLIC INPUT (3 Minute Maximum Per Person)
	VIII.	PETITIONS AND COMMUNICATIONS
1-3	A.	Bay Area Community Foundation & United Way of Bay County: Health Department Food Lockers Agreement 2026 (Seeking Board authorization of food lockers to be affixed to the Bay County Health Department with the purchase of these lockers from the Bay Area Community Foundation and the United Way of Bay County covering the cost of the annual maintenance fee; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
	B.	911 Central Dispatch:
4-5	1.	Emergency Management Coordinator: Bay Alerts Vendor Service Agreement with Rave Mobile Safety 2026 (Seeking Board approval of Agreement for a period of (3) three years; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
	C.	Health Officer:

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| 6-7 | 1. Agreement with Secure Removal Services, LLC for Body Transport Needs 2026 (Seeking Board approval of Agreement for a period of (3) three years; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 8-9 | 2. Agreements with Multi-Media Advertising Companies for Outreach and Promotion 2026 (Seeking Board approval of Agreements with multi-media advertising companies; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 10-11 | 3. Agreement with Doctract Policy Management Software 2026 (Seeking Board approval of Agreement for a period of (3) three years; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 12-13 | 4. My Community Dental Centers (MCDC) Agreement Renewal 2026-2027 (Seeking Board approval of renewal Agreement; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 14-16 | 5. Plan of Organization 2026 (Seeking Board approval of attached Plan of Organization for the Bay County Department of Community Health, also known as Bay County Health Department – proposed resolution and organizational chart attached) |

D. Department on Aging Director:

- | | |
|-------|---|
| 17-18 | 1. Williams Twp, Kawkawlin Twp, & Hampton Twp Site Agreements – 2027 (Seeking Board approval of Site Agreements for a period of (1) one year; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 19-21 | 2. Bay County Department on Aging Advisory Committee Term Limits (Seeking Board approval of proposed amendments to the Department on Aging Advisory Committee appointment terms; authorization for the Department on Aging Advisory Committee By-Laws to be updated following review and approval by Corporation Counsel, and upon final approval of the Department on Aging Advisory Committee – proposed resolution attached) |

E. Recreation & Facilities Director:

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| 22 | 1. Community Center Tree for Downtown Bay City Holiday Celebration (Receive) |
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| 23-24 | 2. Release of RFP for Exterior Maintenance of the Bay County Building (Seeking Board approval of the release of a Request for Proposals (RFP) for exterior maintenance of the Bay County Building in accordance with the Bay County Purchasing Policy - proposed resolution attached) |
| 25-26 | 3. Budget Adjustment & Purchase of Demo Tee Mower for Bay County Golf Course (Seeking Board approval of budget adjustment, not to exceed \$40,000 from the Bay County Golf Course Enterprise Fund, for the purchase of the 2025 TORO Greensmaster 3150 demo tee mower from Spartan Turf Products; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |

F. Finance:

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| 27 | 1. Analysis of General Fund Equity 2025-2026 (Receive) |
| 28 | 2. Update Regarding Executive Directive #2007-11 (Receive) |
| 29-31 | 3. Annual Review/Adjustment Fund Balance – Budget Stabilization, Fiscal Year Ending December 31, 2025 (Seeking Board approval of no change to Bay County’s General Fund’s committed fund balance – Budget Stabilization arrangement from the unassigned fund balance account – proposed resolution attached) |
| 32-34 | 4. Purchasing: Bid Award RFP 2026-04 for Applicant Tracking & Onboarding Solution to NEOGOV (Seeking Board approval of Bid Award; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 35-36 | 5. Information Systems: Multi-year Agreement for Palo Alto Networks Maintenance 2026 (Seeking Board approval of Agreement for a period of (3) three years; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 37-38 | G. Corporation Counsel: Thomson Reuters (Westlaw) Renewal Agreement 2026-2029 (Seeking Board approval of Agreement for a period of (3) three years; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |

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| 39 | H. Payables – General (Proposed resolution attached) |
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IX. REFERRALS

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. **CLOSED SESSION:** Corporation Counsel requests a closed session on behalf of the Bay County Treasurer to consult with retained attorneys Seitz and Thompson regarding trial or settlement strategy in connection with pending litigation, specifically Reinhardt vs. Bay County Treasurer, in accordance with MCL 15.268(1)(e)

XIII. MISCELLANEOUS

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

PLEASE NOTE THE CHANGE: The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

Participants planning to attend via Zoom must contact Nick Paige before the meeting at paigen@baycountymi.gov.

Join Zoom Meeting

<https://us02web.zoom.us/j/8843444812>

Meeting ID: 884 344 4812

One tap mobile

+13092053325,,8843444812# US

+13126266799,,8843444812# US (Chicago)

The County of Bay will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130



To: Jerome Crete, Chair, Committee of the Whole

From: Shawna Walraven, President & CEO, Bay Area Community Foundation
Nicole Luczak, President & CEO, United Way of Bay County

Date: July 17, 2026

Subject: Food Lockers at Health Department

Request: To allow food lockers to be externally affixed to the Health Department.

Background:

During the SNAP pause of late 2025 the Bay Area Community Foundation, United Way of Bay County, Bay County, Bay City, Bay Arenac ISD, and the Bay Area Chamber of Commerce came together to help address food insecurity for our neighbors. One request that came out of that effort was that the food pantries identified a need for food assistance outside of normal food distribution/pantry times. Pantries were often meeting these needs, when possible, but the demand outweighed the capacity and were cumbersome to the operations of the organization. The United Way of Bay County's Food Council identified food lockers as a way to meet this demand. There is currently a food locker system being installed in the Dow Bay Area Family YMCA on the east side of Bay City and so a west side location is desirable. Given the convergence of services and ease of access for residents at the new Bay County Health Department location, this seems to be an ideal location for food lockers. This particular set of food lockers will be a refrigerated locker system with 15 doors that each have a unique code that would allow someone access to that individual door at that time. These lockers will be stocked by our food pantries and coordinated by the United Way of Bay County. The collaboration of Bay County Public Health Director Joel Strasz is appreciated in making this possible.

Finance:

No financial support is requested from Bay County. The food lockers are being purchased by the Bay Area Community Foundation. The annual maintenance fee will be paid by the United Way of Bay County. The funds to purchase the lockers are possible because of a generous grant from the Michigan Health Endowment Fund and support from our donors to address food insecurity in our community.

Recommendation:

That the Board of Commissioners allow the food lockers to be affixed to the Bay County Health Department and authorization to execute any agreements that may be necessary.

Bay Area Community Foundation
Pere Marquette Depot • 1000 Adams Street • Suite 200 • Bay City, Michigan, 48708
tel 989.893.4438 fax 989.893.4448 www.bayfoundation.org

For good. For ever.™

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (8/11/2026)
- WHEREAS,** During the Supplemental Nutrition Assistance Program (SNAP) pause in late 2025, the Bay Area Community Foundation, United Way of Bay County, Bay County, Bay City, Bay Arenac ISD, and the Bay Area Chamber of Commerce came together to help address food insecurity for our neighbors; and
- WHEREAS,** One request that came out of that effort was that the food pantries identified a need for food assistance outside of normal food distribution/pantry times; and
- WHEREAS,** When possible, pantries often met the additional needs, but the demand outweighed the capacity and was cumbersome to the operations of the organization; and
- WHEREAS,** The United Way of Bay County's Food Council identified food lockers to meet this demand. A food locker system is currently being installed at the Dow Bay Area Family YMCA on the east side of Bay City, making a west-side location is desirable; and
- WHEREAS,** Given the convergence of services and ease of access for residents at the new Bay County Health Department location, this seems to be an ideal location for food lockers; and
- WHEREAS,** The proposed food lockers will be a refrigerated locker system with 15 doors that each have a unique code that would allow someone access to that individual door at that time; and
- WHEREAS,** Additionally, these lockers will be stocked by local food pantries and coordinated by the United Way of Bay County; and
- WHEREAS,** The collaboration of Bay County Public Health Officer Joel Strasz is appreciated in making this possible; and
- WHEREAS,** No financial support is requested from Bay County. The Bay Area Community Foundation is purchasing the food lockers. The United Way of Bay County will pay the annual maintenance fee. The funds to purchase the lockers are possible because of a generous grant from the Michigan Health Endowment Fund and support from local donors to address food insecurity in the community; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes food lockers to be affixed to the Bay County Health Department with the purchase of these lockers from the Bay Area Community Foundation and the United Way of Bay County covering the cost of the annual maintenance fee; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the Agreement and any related documents following Corporation Counsel review and approval; Be It

Further
RESOLVED That budget adjustments relating to this Agreement, if required, are approved.

**JEROME CRETE, CHAIR
 AND COMMITTEE**

**Health Department/United Way of Bay County/Bay Area Community Foundation – Health
 Department Food Lockers Agreement 2026**

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Ryan Gale
Director

Brent Rubis
Assistant Director

Ryan Manz
Emergency Management Coordinator
989-895-4112

James A Barcia
Bay County Executive

To: Jerome Crete, Chair, Committee of the Whole

From: Ryan Manz, Emergency Management Coordinator

Date: July 27, 2026

Subject: Bay Alerts Vendor Service Agreement with Rave Mobile Safety

Background: BAY Alerts provides 9-1-1 Central Dispatch with a fast and reliable system of communicating with Bay County residents. Bay Alerts provides emergency messaging via land line telephone, cell phone, text messaging, pager and email. Bay Alerts is fully integrated with NOAA allowing for automatic weather alerts such as flooding, severe thunderstorms, tornados and winter storms. This system also integrates with the federal IPAWS system that allows us to send Emergency Alerts (radio and television) as well as Wireless Emergency Alerts (all cell phones) to our residents. 9-1-1 has also partnered with several other agencies and departments to increase the number of Bay Alerts subscribers and allow our partners to issue interagency notifications. Over the past 12 months, 9-1-1 has generated over 2700 individual messages that were broadcast to Bay County Rave users, generating over 5.7 million unique message contacts.

While other vendors have the same features as Rave, the process of changing mass notification vendors requires an entire rebuild of 73 individual "Lists" that subscribers are divided into. Another hurdle with switching vendors is that we would have to retrain all partner users of the system as well as launch a new marketing campaign to get Bay County residents to sign up. Other systems are given a cursory review yearly to make sure a product is not released with a new feature that would be worth switching to. While they can meet the objectives, the added time and cost of a complete rebuilding of the system is prohibitive.

We seek approval to sign a 3-year agreement with Rave Mobile Safety to secure a lower year-over-year cost and pay the annual cost of \$22,042.88.

Finance/Economics: Funds of \$22,042.88 currently exist within the current 911 budget to cover the service agreement.

Recommendation: Upon favorable review by Corporation Counsel and Finance, Emergency Management recommends approval and signature of this Service Agreement by the Board Chair.

Cc: Jim Barcia, Ryan Gale, Scott Trepkowski, Amber Johnson, Alex Poirier

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (8/11/2026)
- WHEREAS, BAY Alerts provides Bay County 9-1-1 Central Dispatch with a fast and reliable system of communicating with Bay County residents; and
- WHEREAS, Bay Alerts provides emergency messaging via landline telephone, cell phone, text messaging, pager, and email and is fully integrated with NOAA, allowing for automatic weather alerts such as flooding, severe thunderstorms, tornadoes, and winter storms; and
- WHEREAS, The system also integrates with the federal IPAWS system that allows Bay County to issue Alerts (radio and television) as well as Wireless Emergency Alerts (all cell phones) to residents; and
- WHEREAS, 9-1-1 has also partnered with several other agencies and departments to increase the number of Bay Alerts subscribers and allow partners to issue interagency notifications. Over the past 12 months, 9-1-1 has generated over 2,700 individual messages that were broadcast to Bay County Rave users, generating over 5.7 million unique message contacts; and
- WHEREAS, While other vendors have the same features as Rave, the process of changing mass notification vendors requires an entire rebuild of 73 individual "Lists" that subscribers are divided into. Additionally, switching vendors would require Bay County to retrain all partner users of the system and launch a new marketing campaign to encourage Bay County residents to sign up; and
- WHEREAS, Other mass notification systems are reviewed annually to determine whether new features justify changing vendors; and
- WHEREAS, By entering into a 3-year agreement with Rave Mobile Safety, Bay County can secure a lower year-over-year cost and pay the annual cost of \$22,042.88; and
- WHEREAS, Funding for \$22,042.88 is currently budgeted within the 2026 budget for 9-1-1 to cover the service agreement; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves an Agreement between Rave Mobile Safety and Bay County (Emergency Management) for a period of three (3) years and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

9-1-1 Central Dispatch/Emergency Management - Bay Alerts Vendor Service Agreement with Rave Mobile Safety 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



BAY COUNTY HEALTH DEPARTMENT

4150 Wilder Road, Bay City, Michigan 48706

989-895-4009, PHONE

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https://www.baycountymi.gov/health_community/health_department/index.php

Facebook, Instagram: @BayCountyHD

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

Thomas John Bender, MD, PhD
Medical Director

TO: Jerome Crete, Chair, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: August 4, 2026
CC: James Barcia, Amber Johnson, Scott Trepkowski, Andre Reed, Kim Priessnitz, Melissa Opheim, Amy Yakich
RE: Renewal of Agreement with Secure Removal Services, LLC for Body Transport Needs

BACKGROUND

The Bay County Medical Examiner's Office currently has an agreement with Secure Removal Services, LLC for transport of bodies from death and accident scenes in the absence of other providers such as funeral homes, ambulances, etc. This contract is soon to expire and needs to be renewed.

FINANCIAL CONSIDERATIONS

It is expected that this agreement will be similar in price to the current agreed price of \$225 per case. There is not a need for additional general fund support for these services as they should be able to be accomplished within the current budget structure.

RECOMMENDATION

The Health Department recommends that the proposed agreement be approved and signed by the Board Chair (pending review by Corporation Counsel) and seeks Board approval for any necessary budget adjustments relating to this Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (8/11/2026)

WHEREAS, The Bay County Medical Examiner's Office currently has an agreement with Secure Removal Services, LLC for the transport of bodies from death and accident scenes in the absence of other providers such as funeral homes, ambulances, etc; and

WHEREAS, The agreement with Secure Removal Services, LLC is due to expire and needs to be renewed; and

WHEREAS, It is expected that the agreement will be priced similarly to the current agreed price of \$225 per case. There is no need for additional general fund support for these services, as they should be able to be accomplished within the current budget structure; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement between Secure Removal Services, LLC and Bay County (Health Department) for a period of (3) three years and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Department - Agreement with Secure Removal Services, LLC for Body Transport Needs 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



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Facebook, Instagram: @BayCountyHD

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

Thomas John Bender, MD, PhD
Medical Director

TO: Jerome Crete, Chair, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: August 4, 2026
CC: James Barcia, Amber Johnson, Scott Trepkowski, Andre Reed, Kim Priessnitz, Melissa Opheim, Amy Yakich
RE: Agreements with Multi-Media Advertising Companies for Outreach and Promotion

BACKGROUND: With its recent relocation, the Health Department has identified needs to conduct outreach and promotion to promote its services and utilize potential unused grant funding. This includes potentially multi-media communications awareness campaign by utilizing advertising, including but not limited to, transit bus advertising and social media channels to disseminate pertinent messaging to Bay County residents. Some of these, such as the transit bus advertising, activities require contractual agreements to implement and the Health Department seeks authorization to enter into these agreements.

FINANCE AND ECONOMICS: The expected cost of the promotional efforts will not exceed \$10,000 and is included in approved budgets from grants provided by the State of Michigan. No general funds are necessary for the implementation of said agreements.

RECOMMENDATION: Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to these agreements.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (8/11/2026)
- WHEREAS, With its recent relocation, the Bay County Health Department has identified a need to conduct outreach and promotion to highlight its services and utilize unused grant funding; and
- WHEREAS, Included among these methods is a multi-media communications awareness campaign that utilizes advertising, including but not limited to transit bus advertising and social media channels, to disseminate pertinent messaging to Bay County residents; and
- WHEREAS, Some activities, such as the transit bus advertising, require contractual agreements to implement, and the Health Department seeks authorization to enter into these agreements; and
- WHEREAS, The expected cost of the promotional efforts will not exceed \$10,000 and is included in approved budgets from grants provided by the State of Michigan. No general funds are necessary for the implementation of said agreements; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves Agreement(s) with multi-media advertising companies for outreach and promotional activities on behalf of Bay County (Health Department); Be It Further
- RESOLVED That the Chairman of the Board is authorized to sign all related Agreement(s) on behalf of the Bay County Health Department following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Department - Agreements with Multi-Media Advertising Companies for Outreach and Promotion
2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



BAY COUNTY HEALTH DEPARTMENT

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James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

Thomas John Bender, MD, PhD
Medical Director

TO: Jerome Crete, Chair, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: August 4, 2026
CC: James Barcia, Amber Johnson, Scott Trepkowski, Andre Reed
RE: Renewal of Agreement with Doctract Policy Management Software

BACKGROUND: Since 2023, the Health Department has utilized the services of Doctract to maintain and manage essential departmental and clinical policies. As the Health Department will be undergoing accreditation as per state of Michigan guidelines later this year, and in order to ensure that all regulatory, compliance and quality standards are met and to further ensure that mechanisms are in place to train, educate and assess employees on a continual basis, the renewal of the software system is essential.

FINANCE AND ECONOMICS: The average cost per year for policy management software is \$4,000. The Health Department will utilize existing budgeted funding as it exists. There is no immediate impact on general funds.

RECOMMENDATION: The Health Department recommends the Board approve the resolution authorizing the renewal of the software agreement and have the Board Chair sign any related agreements after review and approval by Corporation Counsel and Finance Officer and authorize any necessary budget adjustments.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (8/11/2026)

WHEREAS, Since 2023, the Bay County Health Department has utilized the services of Doctract to maintain and manage essential departmental and clinical policies; and

WHEREAS, The Health Department is scheduled to undergo accreditation later this year in accordance with State of Michigan requirements; and

WHEREAS, In order to ensure that all regulatory, compliance and quality standards are met and to further ensure that mechanisms are in place to train, educate and assess employees on a continual basis, the renewal of the software system is essential; and

WHEREAS, The average annual cost of policy management software is \$4,000. The Health Department will utilize existing budgeted funding. There is no immediate impact on general funds; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement between Agreement with Doctract Policy Management Software and Bay County (Health Department) for a period of (3) three years and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Department – Agreement with Doctract Policy Management Software 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



BAY COUNTY HEALTH DEPARTMENT

4150 Wilder Road, Bay City, Michigan 48706

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Facebook, Instagram: @BayCountyHD

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

Thomas John Bender, MD, PhD
Medical Director

TO: Jerome Crete, Chair, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: August 4, 2026
CC: James Barcia, Amber Johnson, Scott Trepkowski, Andre Reed
RE: Renewal of Agreements with My Community Dental Centers (MCDC)

BACKGROUND:

The Bay County Health Department has successfully partnered with My Community Dental Centers (MCDC) in opening and operating a dental clinic for the underserved in Bay County since 2019. In order to continue the success of the dental clinic, the Health Department wishes to renew agreements with MCDC, so that they may continue to operate a public dental clinic within the guidelines stated above. In addition, the Health Department wishes to continue the agreements to provide Kindergarten Oral Health Assessments with MCDC as it has done since 2022. These assessments must be performed by a licensed dental hygienist or dentist.

FINANCE AND ECONOMICS:

There are no costs to the Bay County or the General Fund to continue these agreements. Currently, the State of Michigan is providing the required matching funds to allow the enhanced reimbursement for Medicaid adults. The renewal of the agreement with MCDC to continue to provide dental assessment services to eligible children in Kindergarten is a total of \$72,308 this year. No general funds are necessary for these services to continue.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to these agreements, as well as any necessary budget adjustments related to the execution of the proposed agreements.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (8/11/2026)

WHEREAS, The Bay County Health Department has successfully partnered with My Community Dental Centers (MCDC) in opening and operating a dental clinic for the underserved in Bay County since 2019; and

WHEREAS, In order to continue the success of the dental clinic, the Health Department wishes to renew agreements with MCDC to continue to operate a public dental clinic in accordance with the terms of the agreement; and

WHEREAS, In addition, the Health Department wishes to continue the agreements to provide Kindergarten Oral Health Assessments with MCDC, as it has done since 2022. A licensed dental hygienist or dentist must perform these assessments; and

WHEREAS, There are no costs to Bay County or the General Fund to continue these agreements. Currently, the State of Michigan is providing the required matching funds to allow enhanced reimbursement for Medicaid adults; and

WHEREAS, The renewal of the agreement with MCDC to continue to provide dental assessment services to eligible children in kindergarten totals \$72,308 this year. No general funds are necessary for these services to continue; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Agreements between My Community Dental Centers (MCDC) and Bay County (Health Department) and authorizes the Board Chair to sign the Agreements and any related documents following Corporation Counsel review and approval; Be It Finally

RESOLVED That budget adjustments relating to this Agreement(s), if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Department – My Community Dental Centers (MCDC) Agreement Renewal 2026-2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



BAY COUNTY HEALTH DEPARTMENT

4150 Wilder Road, Bay City, Michigan 48706

989-895-4009, PHONE

989-895-2083, FAX

989-895-4049, TDD

https://www.baycountymi.gov/health_community/health_department/index.php

Facebook, Instagram: @BayCountyHD

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

Thomas John Bender, MD, PhD
Medical Director

TO: Jerome Crete, Chair, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: August 4, 2026
CC: James Barcia, Amber Johnson, Andre Reed
RE: Bay County Department of Community Health (Bay County Health Department) Plan of Organization

BACKGROUND: Per Part 24, Section 333.2431 of the Michigan Public Health Code (P.A. 378 of 1978), all local health departments must submit and receive approval of its Plan of Organization by the Michigan Department of Health and Human Services (MDHHS) and demonstrate ability to provide required services.

As part of fulfilling this requirement, Bay County Department of Community Health (Health Department) must submit its Plan of Organization to the MDHHS once every three years, and at least two months before the scheduled Local Health Department Accreditation (which will take place in December 2026). As part of these requirements, the Health Department must submit documentation of the local governing entity approval of its Plan along with the signature of the governing entity (aka the Chair of the Board of Commissioners).

FINANCE AND ECONOMICS: There are no financial considerations at this time.

RECOMMENDATION: The Health Department recommends its Plan of Organization be affirmed/approved and signed by the Board Chair.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (8/11/2026)

WHEREAS, Per Part 24, Section 333.2431 of the Michigan Public Health Code (P.A. 378 of 1978), all local health departments must submit and receive approval of its Plan of Organization by the Michigan Department of Health and Human Services (MDHHS) and demonstrate ability to provide required services; and

WHEREAS, As part of fulfilling this requirement, Bay County Department of Community Health (Health Department) must submit its Plan of Organization to the MDHHS once every three years, and at least two months before the scheduled Local Health Department Accreditation (which will take place in December 2026); and

WHEREAS, As part of these requirements, the Health Department must submit documentation of the local governing entity approval of its Plan along with the signature of the governing entity (the Chair of the Board of Commissioners); and

WHEREAS, There are no financial considerations at this time; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the attached Plan of Organization for the Bay County Department of Community Health (Bay County Health Department).

JEROME CRETE, CHAIR
AND COMMITTEE

Health Department – Plan of Organization 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

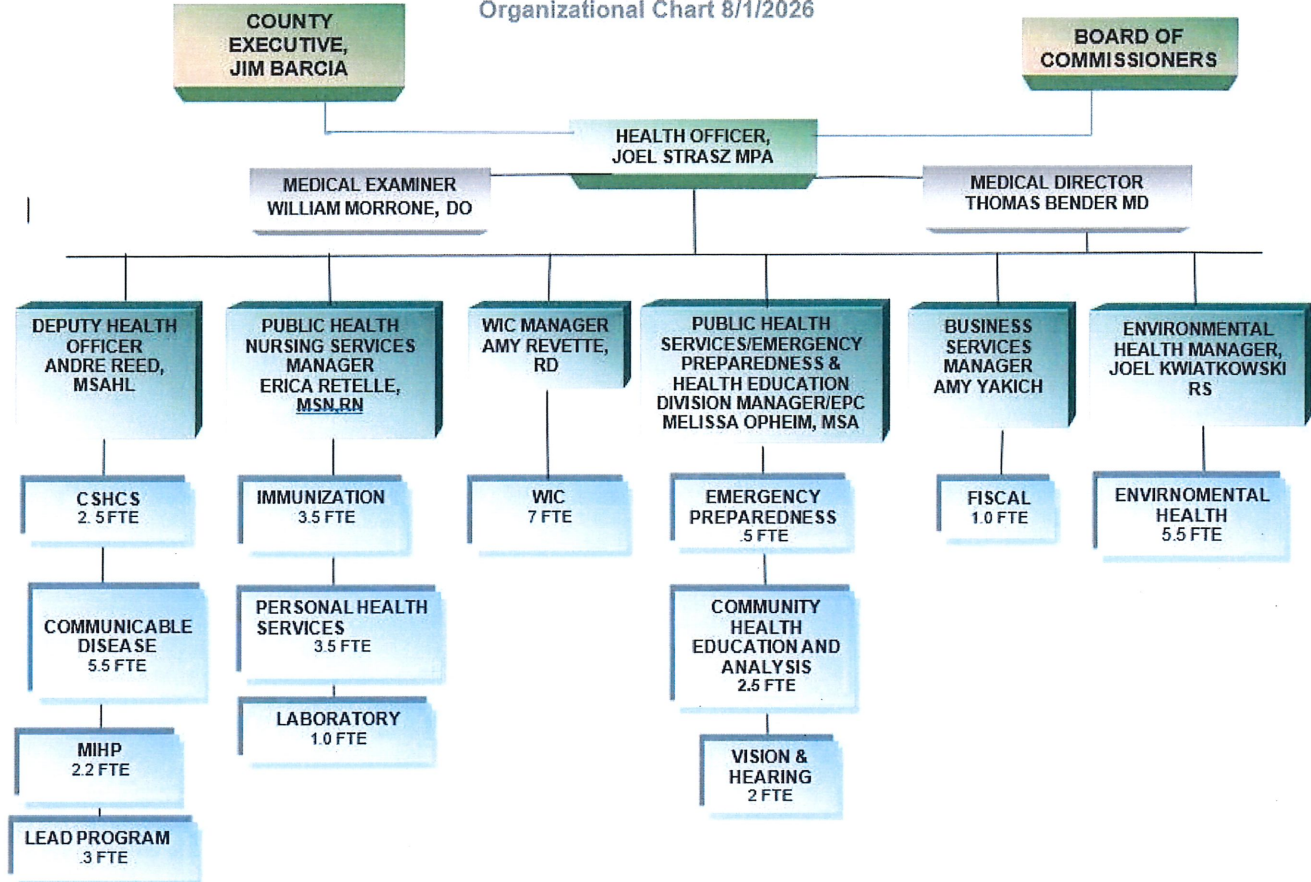
ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY HEALTH DEPARTMENT
Organizational Chart 8/1/2026





BAY COUNTY DEPARTMENT ON AGING

James A. Barcia
County Executive

Beth Eurich, LBSW
Director
euriche@baycountymi.gov

Jessica Somerlott, LBSW
Senior Services Manager
somerlottj@baycountymi.gov

Patty Gomez
Programming Services Manager
gomezp@baycountymi.gov

Jessica Foss
Nutrition Services Manager
fossi@baycountymi.gov

To: Jerome Crete, Chair, Committee of the Whole

From: Beth Eurich, Director, Department on Aging

Date: July 30, 2026

Cc: Jim Barcia, Amber Johnson, Scott Trepkowski, Alex Poirier

RE: Request to renew one-year term site agreements between Williams Township, Kawkawlin Township and Hampton Township and Bay County Department on Aging

BACKGROUND:

The Activity Center site agreement between Bay County Department on Aging and Williams Township, Kawkawlin Township and Hampton Township will be expiring on December 31, 2026. Department on Aging is requesting renewal of said contracts to cover one-year term.

FINANCE and ECONOMICS:

All utility expenses are included in the 2027 Department on Aging budget.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, Department on Aging recommends that the one-year term Activity Center site agreements with Williams Township, Kawkawlin Township and Hampton Township be approved, signed by the Board Chair with any budget adjustments related to these agreements be approved.

515 Center Avenue, Suite 202 Bay City, Michigan 48708

Tel: (989) 895-4100 Fax: (989) 895-4094

Email: divonaging@baycountymi.gov Website: www.baycountymi.gov/Aging/

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (8/11/2026)
- WHEREAS,** Bay County Department on Aging Activity Centers are places where people 60 years and better can enjoy social activities, health-related activities, and a nutritious meal; and
- WHEREAS,** There is a \$2.50 suggested donation for the meal and meal reservations must be made one day in advance; and
- WHEREAS,** Each Activity Center offers an array of activities and opportunities. Additional special events and programs are extended to our 60 and better participants including: wellness programs, exercise classes, support groups, in-services, Olympic Games, and instructional classes; and
- WHEREAS,** The Activity Center Site Agreements between Bay County Department on Aging and Williams Township, Kawkawlin Township, and Hampton Township expire on December 31, 2026; and
- WHEREAS,** The Department on Aging Director is requesting renewal of the Agreements to cover the period of January 1, 2027, through December 31, 2027; and
- WHEREAS,** All utility expenses are included in the 2027 Department on Aging Budget; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Site Agreements with Williams Township, Kawkawlin Township and Hampton Township for a one (1) year period (January 1, 2027, through December 31, 2027); Be It Further
- RESOLVED** The Chairman of the Board is authorized to execute the one (1) year Site Agreements with Williams Township, Kawkawlin Township and Hampton Township on behalf of Bay County (Department on Aging) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments pertaining to the Site Agreements, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

DOA – Williams Twp, Kawkawlin Twp, & Hampton Twp – 2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
DEPARTMENT ON AGING**

James A. Barcia
County Executive

Beth Eurich, LBSW
Director
euriche@baycountymi.gov

Jessica Somerlott, LBSW
Senior Services Manager
somerlottj@baycountymi.gov

Patty Gomez
Programming Services Manager
gomezp@baycountymi.gov

Jessica Foss
Nutrition Services Manager
fossi@baycountymi.gov

To: Jerome Crete, Committee of the Whole Chair

From: Beth Eurich, Department on Aging Director

Date: July 20, 2026

Cc: Jim Barcia, Amber Johnson, Scott Trepkowski, and Alex Poirier

RE: Request to change the term limit for the Department on Aging Advisory Committee

BACKGROUND:

Each member of the Department on Aging Advisory Committee shall be appointed by the Bay County Commissioner representing the corresponding district, for a term concurrent with the four-year term of office of the appointing Commissioner.

Appointments shall be made in accordance with the following terms of office:

A. Eight (8) members (Districts 1, 2, 3, 4, 5, 6, 7, and at large) shall serve four (4) year terms. Each term shall commence upon appointment following the general election of the Board of Commissioners and shall expire on December 31 of the fourth year thereafter, or upon the appointment of a successor, whichever occurs later.

B. Members shall be eligible for reappointment. Any vacancy occurring during a term shall be filled by appointment of the Commissioner representing the corresponding district for the remainder of the unexpired term.

C. Members serving on the Advisory Committee as of the effective date of this amendment shall continue to serve until December 31, 2026, notwithstanding the expiration date of the term to which they were originally appointed. Upon the commencement of the Commissioners' terms following the November 2026 general election, each Commissioner shall appoint or reappoint a member in accordance with Section A, at which time all Advisory Committee terms shall align with the four-year terms of the Board of Commissioners. Incumbent members shall be eligible for reappointment to the newly aligned terms.

FINANCE and ECONOMICS:

There is no financial cost to Bay County or Bay County Department on Aging

RECOMMENDATION:

Bay County Department on Aging recommends that the term limit amendment be received and approved by the Board of Commissioners, and the by-laws be updated through Corporation Counsel.

515 Center Avenue, Suite 202 Bay City, Michigan 48708

Tel: (989) 895-4100 Fax: (989) 895-4094

Email: divonaging@baycountymi.gov Website: www.baycountymi.gov/Aging/

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (8/11/2026)
- WHEREAS, Each Bay County Department on Aging (DOA) Advisory Committee member is appointed by each Bay County Commissioner every two years; this has matched the election and length of term of each Bay County Commissioner in the past; and
- WHEREAS, Appointments have been made in accord with the following terms of office:
- A. Four (4) members (Districts 2 - 4 - 6 - At Large) who will have two (2) year terms, said terms to expire in December of even numbered years.
- B. Four (4) members (Districts 1 - 3 - 5 - 7) who will have two (2) year terms, said terms to expire in December of odd-numbered years; and
- WHEREAS, In accordance with Advisory By-Laws, changes shall be approved by the Bay County Board of Commissioners, and any proposed amendments then require approval by the Advisory Committee and become effective upon approval; and
- WHEREAS, With Bay County Commissioners now serving four-year terms, it is proposed that the bylaws dictating term length for appointments to the Department on Aging Advisory Committee also be increased to four years; and
- WHEREAS, Aligning the Advisory Committee appointment terms with the Commissioners' terms will provide greater continuity, consistency, and stability for both the Department on Aging and the Bay County Board of Commissioners; and
- WHEREAS, Upon approval of this amendment to the bylaws, appointments to the Department on Aging Advisory Committee shall be made in accordance with the following terms of office:
- A. Eight (8) members (Districts 1, 2, 3, 4, 5, 6, 7, and At Large) shall serve four (4) year terms. Each term shall commence upon appointment following the general election of the Board of Commissioners and shall expire on December 31 of the fourth year thereafter, or upon the appointment of a successor, whichever occurs later.
- B. Members shall be eligible for reappointment. Any vacancy occurring during a term shall be filled by appointment of the Commissioner representing the corresponding district for the remainder of the unexpired term.
- C. Members serving on the Advisory Committee as of the effective date of this amendment shall continue to serve until December 31, 2028, notwithstanding the expiration date of the term to which they were originally appointed. Upon the commencement of the Commissioners' terms following the November 2028 general election, each Commissioner shall appoint or reappoint a member in accordance with Section A, at which time all Advisory Committee terms shall align with the four-year terms of the Board of Commissioners. Incumbent members shall be eligible for reappointment to the newly aligned terms; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the proposed amendment to the Department on Aging Advisory Committee appointment terms as stated herein and authorizes the Department on Aging Advisory Committee By-Laws to be updated following review and approval by Corporation Counsel, and upon final approval of the

Department on Aging Advisory Committee.

JEROME CRETE, CHAIR
AND COMMITTEE

Department on Aging – Bay County Department on Aging Advisory Committee Term Limits

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycountymi.gov

JAMES A. BARCIA
County Executive

Jon Morse, Buildings & Grounds Supervisor
morsej@baycountymi.gov

Tel: (989) 895-4132
Fax: (989) 895-2094

Brad Moses, Civic Arena Manager
mosesb@baycountymi.gov

Daniel Neering, Recreation Manager
neeringd@baycountymi.gov

Tyler Sutherlund, Community Center Manager
sutherlundt@baycountymi.gov

Dan Tomczak, Pinconning Park Manager
tomczakd@baycountymi.gov

To: Jerry Crete, Chairman of the Committee of the Whole

From: Cristen Gignac, Director of Recreation & Facilities

Date: January 26, 2026

Subject: Community Center Tree for Downtown Bay City Holiday Celebration

Background: The Bay County Community Center and Buildings & Grounds were discussing the need to remove an old, tall pine tree on the property before the pool opens. During that discussion, I reached out to the Clements family to see if they would be interested in the tree for the community Christmas tree that is in Wenona Park each holiday season. This community tree is organized by Sally and Dave Clements and installed with volunteer help from many local businesses and institutions, such as O'Donnell's Earthworks, the City of Bay City, and Clement's Electric. A large community event is organized by the Downtown Development Authority for a tree lighting ceremony and welcoming Santa to town on the Friday after Thanksgiving. I am honored that the Community Center's tree was selected to be used for this purpose and look forward to seeing our tree bring joy to the faces of our community's children this holiday season.

Economics: n/a

Recommendation: It is recommended the Board receive the information that the Community Center Pine Tree will be utilized for the Downtown Bay City Community Christmas Tree in 2026.

Cc: Jim Barica, Community Center. Buildings & Grounds

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR

gignacc@baycountymi.gov

Jon Morse, Buildings & Grounds Supervisor

morsej@baycountymi.gov

Brad Moses, Civic Arena Manager

mosesb@baycountymi.gov

Daniel Neering, Recreation Manager

neeringd@baycountymi.gov

Tyler Sutherlund, Community Center Manager

sutherlundt@baycountymi.gov

Dan Tomczak, Pinconning Park Manager

tomczakd@baycountymi.gov



BAY COUNTY

JAMES A. BARCIA

County Executive

Tel: (989) 895-4132

Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole

From: Cristen Gignac, Director of Recreation & Facilities

Date: July 30, 2026

Subject: RFP for Exterior of County Building

Request: To gain approval from the Board of Commissioners to release an RFP for maintenance of the exterior of the Bay County Building; tuckpointing, sealant of windows, cleaning, sealant of tiles.

Background: The County Building was built in 1934. There has been very minimal maintenance of the exterior of the building since its inception. To the best of the department's knowledge, the last major exterior maintenance project was window replacement sometime in the 1980's. Buildings & Grounds requests permission to release an RFP for the following items: Tuckpointing of needed mortar joints, sealing of windows, potentially cleaning of the limestone if feasible and provable, and if so, sealing the limestone to prevent future discoloration of the exterior tiles.

Economics: N/a until bids are returned. Once bids are received, the department will come back to the board for acceptance and budget adjustments as needed.

Recommendation: It is recommended that the Board authorize Bay County to release an RFP for exterior maintenance of the Bay County Building and sign documents as necessary after favorable review from Corporation Counsel.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (8/11/2026)

WHEREAS, The Bay County Building was built in 1934 has received minimal maintenance of the exterior of the building since its construction and it is believed that the last major exterior maintenance project was window replacement sometime in the 1980s; and

WHEREAS, Bay County Buildings & Grounds requests permission to release a Request for Proposals (RFP) for the following items including tuckpointing of needed mortar joints, sealing of windows, potentially cleaning of the limestone if feasible and provable, and if so, sealing the limestone to prevent future discoloration of the exterior tiles; and

WHEREAS, No General Fund dollars are required at this time. Once bids are received, the department will come back to the Board for acceptance and budget adjustments as needed; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the release of a Request for Proposals (RFP) for exterior maintenance of the Bay County Building, including tuckpointing, window sealing, limestone cleaning if determined to be feasible and application of a protective sealant in accordance with Bay County's Purchasing Policy.

JEROME CRETE, CHAIR
AND COMMITTEE

Recreation & Facilities/Purchasing – Release of RFP for Exterior Maintenance of the Bay County Building

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycountymi.gov

Jon Morse, Buildings & Grounds Supervisor
morsej@baycountymi.gov

Brad Moses, Civic Arena Manager
mosesb@baycountymi.gov

Daniel Neering, Recreation Manager
neeringd@baycountymi.gov

Tyler Sutherlund, Community Center Manager
sutherlundt@baycountymi.gov

Dan Tomczak, Pinconning Park Manager
tomczakd@baycountymi.gov



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole

From: Cristen Gignac, Director of Recreation & Facilities

Date: August 3, 2026

Subject: Tee Mower – Golf Course

Request: To gain approval from the Board of Commissioners for appropriate budget adjustments to purchase a used/demo tee mower from Spartan Turf Products.

Background: The Bay County Golf Course was able to obtain a demo tee mower from Spartan Turf Products. Demo equipment is used at various courses for demonstration purposes. This specific demo is a 2025 TORO Greensmaster 3150. This demo tee mower will be replacing our 2000 tee mower with over 5000 hours on it that has required critical repairs and is no longer reliable. Purchasing a demo/used tee mower as opposed to a new model will save us over \$7,000 and the golf course will receive a solid, reliable, used piece of equipment that will last for years to come.

Economics: \$39,598

Recommendation: It is recommended that the Board authorize budget adjustments up to \$40,000 to purchase the demo tee mower and sign documents as necessary after favorable review from Corporation Counsel.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (8/11/2026)

WHEREAS, The Bay County Golf Course has the opportunity to purchase a 2025 TORO Greensmaster 3150 demo tee mower from Spartan Turf Products; and

WHEREAS, Demo equipment is used by various golf courses for demonstration purposes and provides a cost-effective alternative to purchasing new equipment; and

WHEREAS, The proposed demo tee mower will be replacing the Golf Course's existing 2000 tee mower with over 5000 hours on it that has required critical repairs and is no longer reliable; and

WHEREAS, Purchasing a demo and used tee mower as opposed to a new model will save Bay County over \$7,000, ensuring the Golf Course will receive a solid, reliable, used piece of equipment that will last for years to come; and

WHEREAS, A budget adjustment in the amount up to \$40,000 is requested with funding to come from the Bay County Golf Course Enterprise Fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the budget adjustment, not to exceed \$40,000 from the Bay County Golf Course Enterprise Fund, for the purchase of the 2025 TORO Greensmaster 3150 demo tee mower from Spartan Turf Products for use at the Bay County Golf Course; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Recreation & Facilities – Budget Adjustment & Purchase of Demo Tee Mower for Bay County Golf Course

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

General Fund Equity 2026 - July 31, 2026

Description	Journal Number	2026 Fund Balance
Audited Unassigned Fund Balance or (Deficit)12/31/2025		\$ 14,307,020
Previous years Assigned Fund Balance for P.O.'s*		453,145
Assigned Fund Balance for designation to balance 2026 budget		1,875,377
		<u>\$ 16,635,542</u>
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2025		\$ (1,875,377)
2026 Budgeted Surplus /(Deficit)		

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH JULY 2026

Correct Monitor Township Road Patrol budget, in Dec. 2025 they agreed to have 2 Road Patrol Deputies instead of one. BOC approved per Resolution 2025-205.	26-01-137	5,631
To increase Historical Society budget for expenses to prepare the historical tax rolls to be transfer to the State of MI. BOC approved per Resolution 2025-260.	26-01-192	(15,000)
To correct and balance Bangor Township's budget by increasing the expenses. BOC approves of this B.A. per Resolution 2025-205.	26-01-195	(2,942)
To correct administration's budget allocation from 60% General Fund but should be 80% General Fund. BOC approves of this B.A. per Resolution 2025-205.	26-01-221	(19,559)
Treasurer's payroll allocation for Tx Collection Fd s/b be 60% but in error 30% was charged the difference goes to G.F. BOC approves per Resolution 2025-205.	26-01-223	25,787
To set up 1 year of Bay County's Guardianship Diversion project budget. BOC approves of this B.A. per Resolution 2025-246.	26-01-286	15,402
To correct transfers in to match transfers out. Boc approved this B.A. per Resolution 2025-205, parag. 11 C.	26-03-031	(99)
Budget for open 2025 P.O.'s rolled into the year 2026. BOC approved per Resolution 2025-205, paragraph 12.*	26-03-256	(453,145)
To correct Materials Management budget with increase to revenue & expenses. BOC approved per Resolution 2025-167 on 9-16-25.	26-03-073	2,042
Budget for new FT. position at Community Center classified as a PB04 step hire with new computer & screen. BOC approved this B.A. per Resolution 2026-53, 3-17-26.	26-03-384	(71,885)
Roll over from 2025 budget the Sheriff Department Jail facility assessment study. BOC approved per Resolution 2025-205 Paragraph 12.	26-03-386	(43,000)
Reduction of budget for Special Assistant Prosecuting Attorney. BOC approved per Resolution 2025-205 paragraph 11-C.	26-04-020	25,000
Budget to purchase ClearGov budgeting software. BOC approved this software & subscription per Resolution 2026-41 on 2-17-26.	26-04-169	(56,462)
To budget for Bay County Fairgrounds partial replacement of underground water line that failed. BOC approved per Resolution 2026-34	26-05-003	(50,000)
To re-align and correct Community Corrections budget according to the grant. BOC approves per Resolution 2025-205 paragraph 11-c.	26-05-139	19,526
To correct the budget for veteran's burial expense. BOC approved per Resolution 2025-205 paragraph 11C.	26-05-269	(58,850)

\$ (677,554)

Unaudited Estimated Unassigned Fund Balance or (Deficit) 07/31/2026

\$ 14,082,611



BAY COUNTY FINANCE DEPARTMENT

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer

DATE: July 31, 2026

RE: Executive Directive #2007-011

REQUEST:

Please place this memo on August 11, 2026, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On July 14, 2026, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

- A. Some of the federal/state grantor agencies have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2025 and/or 2026 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Alexander Poirer, Board Advisor
Kim Priessnitz, Assistant Finance Officer



BAY COUNTY FINANCE DEPARTMENT

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Ways and Means Committee

FROM: Scott Trepkowski, Finance Officer

DATE: August 3, 2026

RE: Annual Review/Adjustment Fund Balance – Budget Stabilization, Fiscal Year
Ending December 31, 2025

REQUEST:

To provide annual review/adjustment to General Fund's committed fund balance for the Budget Stabilization arrangement. Per County Ordinance No. 28, recommended to be amended September 10, 2024, and states the fund will not exceed 15% of the County's most recent General Fund budget as originally adopted or 15% of the average of the County's five most recent General Fund budgets, as amended, whichever is less.

BACKGROUND:

Per Bay County Ordinance No. 28, Section 3.002 Appropriations to the Fund states, "Each fiscal year the County Commission may appropriate by a resolution adopted by two-thirds of its members elected and serving, all or part of the surplus in the General Fund resulting from an excess of revenues in comparison to expenses, to the Budget Stabilization Agreement."

ECONOMICS:

For the Fiscal Year Ending December 31, 2025, Bay County ended the year with a General Fund surplus of revenue over expenditures of \$1,158,954. The current balance in the budget stabilization arrangement is \$7,344,396.88 which is 15.24% of the County's most recent General Fund budget, as originally adopted, in the amount of \$48,170,641.

The amount of money reserved in the Budget Stabilization Fund will not exceed fifteen percent (15%) funding levels in future years. Bay County will treat this overpayment of .24% as a prepayment for future years.

RECOMMENDATION:

Request the Board approved no change to General Fund's committed fund balance – Budget Stabilization arrangement from the unassigned fund balance account.

cc: Jim Barcia, County Executive
Kim Priessnitz, Assistant Finance Officer
Amber Davis Johnson, Corporation Counsel
Julie LaPrairie, Staff Accountant

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (8/11/2026)
- WHEREAS,** The Bay County Finance Officer conducts an annual review/adjustment to the General Fund's committed fund balance for the Budget Stabilization arrangement. Per County Ordinance No. 28, recommended to be amended September 10, 2024, and states the fund will not exceed 15% of the County's most recent General Fund budget as originally adopted or 15% of the average of the County's five most recent General Fund budgets, as amended, whichever is less; and
- WHEREAS,** Per Bay County Ordinance No. 28, Section 3.002 Appropriations to the Fund states, "Each fiscal year the County Commission may appropriate by a resolution adopted by two-thirds of its members elected and serving, all or part of the surplus in the General Fund resulting from an excess of revenues in comparison to expenses, to the Budget Stabilization Agreement."; and
- WHEREAS,** For the Fiscal Year Ending December 31, 2025, Bay County ended the year with a General Fund surplus of revenue over expenditures of \$1,158,954. The current balance in the budget stabilization arrangement is \$7,344,396.88 which is 15.24% of the County's most recent General Fund budget, as originally adopted, in the amount of \$48,170,641; and
- WHEREAS,** The amount of money reserved in the Budget Stabilization Fund will not exceed fifteen percent (15%) funding levels in future years. Bay County will treat this overpayment of .24% as a prepayment for future years; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves no change to Bay County's General Fund's committed fund balance — Budget Stabilization arrangement from the unassigned fund balance account.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance - Annual Review/Adjustment Fund Balance – Budget Stabilization, Fiscal Year Ending December 31, 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



BAY COUNTY FINANCE DEPARTMENT

Scott E. Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

James A. Barcia
County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole M. Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

To: Jerome Crete, Chair, Committee of the Whole
From: Nicole Putt, Purchasing Agent
Date: July 23, 2026
Subject: RFP 2026-04 - Applicant Tracking & Onboarding Solution

Request:

Please accept the notification to award the above-mentioned bid to NEOGOV and authorize the Board Chair to sign all related documents following review by Corporation Counsel.

Background:

The bid was published on BidNet and the County website on April 10, 2026.

Vendor responses were opened on April 30, 2026. Seven (7) vendors responded—Concourse, People Guru, My Hiring Partner, Crossvue, DataHouse, Lancesoft, and NEOGOV—all of whom were deemed responsive.

The committee shortlisted NEOGOV, People Guru, and Concourse. After interviews, NEOGOV was selected as it met all requirements and offered the strongest system features and implementation plan. Their specialized focus on public sector HRIS solutions provide confidence in their ability to meet the County's operational, compliance, and workforce management needs.

Finance/Economics:

NEOGOVS will implement modules for the County over a 54-month phased schedule. Year 1 will include the implementation of CoreHR, Onboard, and Insight. Year 2 will include the implementation of Benefits, Payroll, and Time and Attendance.

Year 1 Total: \$22,070.54
Year 2 Total: \$68,575.33
Year 3 Total: \$112,395.30
Year 4 Total: \$139,295.46
Year 5 Total: \$147,083.22

Recommendation:

Accept the award of this RFP, authorize the Board Chair to sign all documents after review by Corporation Counsel, and approve any future budget adjustments related to this award.

cc: Jim Barcia, Amber Davis-Johnson, Scott Trepkowski, Tiffany Jerry, Kim Priessnitz.

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (8/11/2026)
- WHEREAS, Bay County issued a Request for Proposal (RFP) 2026-04 for an Applicant Tracking & Onboarding Solution which was released on BidNet and the Bay County website on April 10, 2026; and
- WHEREAS, Vendor responses were opened on April 30, 2026, with seven (7) vendors responding, including Concourse, People Guru, My Hiring Partner, Crossvue, DataHouse, Lancesoft, and NEOGOV, all of whom were deemed responsive; and
- WHEREAS, The RFP committee shortlisted NEOGOV, People Guru, and Concourse. After interviews, NEOGOV was selected as it met all requirements and offered the strongest system features and implementation plan; and
- WHEREAS, NEOGOV's specialized focus on public sector HRIS solutions provides confidence in its ability to meet Bay County's operational, compliance, and workforce management needs; and
- WHEREAS, NEOGOV will implement modules for Bay County over a 54-month phased schedule. Year 1 will include the implementation of CoreHR, Onboard, and Insight. Year 2 will include implementing Benefits, Payroll, and Time and Attendance; and
- WHEREAS, The proposed implementation costs are \$22,070.54 for Year 1, \$68,575.33 for Year 2, \$112,395.30 for Year 3, \$139,295.46 for Year 4, and \$147,083.22 for Year 5; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners receives the notification of intent to award Request for Proposal (RFP) 2026-04 for an Applicant Tracking & Onboarding Solution to NEOGOV and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Purchasing – Bid Award RFP 2026-04 for Applicant Tracking & Onboarding Solution to NEOGOV

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing/Housing Rehab
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Julie O'Malley, Information Systems Manager

DATE: August 3, 2025

RE: Multi-year Agreement for Palo Alto Networks Maintenance

REQUEST:

After review by Corporation Counsel authorize the Board Chair to sign any documents with Pelleria, formerly CBI for Palo firewall maintenance and subscriptions.

BACKGROUND:

Bay County runs Palo Alto Networks firewalls in each of its locations and buildings. The firewalls provide access and cybersecurity to the County's network and infrastructure. To keep costs consistent, a three-year renewal agreement can be entered into to minimize any increases in subscriptions and any changes to the type of subscriptions and maintenance on the firewalls. The three-year renewal is for all the firewalls up for renewal management within the Bay County network systems.

ECONOMICS:

The budgeted annual cost of the subscriptions and maintenance is budgeted each year in the Information Systems Division budget.

RECOMMENDATION:

Authorize the Board Chairman to sign any and all documents related with People Driven regarding the Palo firewall maintenance and subscriptions.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (8/11/2026)

WHEREAS, Bay County runs Palo Alto Networks firewalls in each of its locations and buildings to provide access and cybersecurity to Bay County's network and infrastructure; and

WHEREAS, To keep costs consistent, a three-year renewal agreement can be entered into to minimize increases in subscription costs and changes to subscription types and firewall maintenance; and

WHEREAS, The three-year renewal covers all firewalls scheduled for renewal management within the Bay County network systems; and

WHEREAS, The budgeted annual cost of the subscriptions and maintenance is budgeted each year in the Information Systems Division budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with Peller, formerly CBI, for Palo Alto Networks firewall maintenance and subscription services, and Bay County (Information Systems) for a period of (3) three years and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems - Multi-year Agreement for Palo Alto Networks Maintenance 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

DEPARTMENT OF CORPORATION COUNSEL



JAMES A. BARCIA
County Executive

Amber Davis-Johnson
Corporation Counsel
johnsona@baycountymi.gov

Heather Brady Pitcher
Assistant Corporation Counsel
pitcherh@baycountymi.gov

Tel: (989) 895-4131
Fax: (989) 895-2094

Jayson Hoppe
Administrative Supervisor & FOIA Coordinator
hoppej@baycountymi.gov

Nicole LaDouce
Risk Management & FOIA Facilitator
ladoucenc@baycountymi.gov

TO: Jerome Crete, Chair, Committee of the Whole

FROM: Amber Davis-Johnson, Corporation Counsel

DATE: July 31, 2026

RE: Thomson Reuters (Westlaw) 3-Year Renewal Agreement

REQUEST:

To seek Board approval to renew a 3-year subscription agreement with Thomson Reuters and authorize the necessary paperwork and budget adjustments. This subscription provides Westlaw licensing for three attorneys and two other department staff to assist with legal research. The 3-year subscription will begin on September 1, 2026, and end on August 31, 2029.

BACKGROUND:

The Department of Corporation Counsel has subscribed to Westlaw since 2009. Westlaw is an online legal research tool that is comprehensive, reliable and trusted. It allows legal research to be conducted accurately and efficiently by providing department employees with instant access to up-to-date statutes, case law, regulations, and legal analysis. This helps reduce the time spent locating and verifying information.

FINANCIAL IMPACT:

The first-year subscription cost for three attorney licenses will be \$13,160.04. Following the completion of the first year, the contract will renew annually with a 7% increase, down from the 10% increase originally proposed. In addition, Westlaw has agreed to provide a credit for the first two months of service following renewal. The yearly subscription cost will be budgeted in the department's annual budget.

RECOMMENDATION:

That the Board approve the renewal of Thomson Reuters (Westlaw) subscription for the period of September 1, 2026, through August 31, 2029. Furthermore, that the Board authorize the Chairman of the Board to execute the renewal paperwork following review by Corporation Counsel and approve any necessary budget adjustments.

cc: Jim Barcia, County Executive
Scott Trepkowski, Finance Officer
Julie Coppens, Information Systems Manager

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (8/11/2026)
- WHEREAS, The Bay County Department of Corporation Counsel has subscribed to Westlaw since 2009; and
- WHEREAS, Westlaw is an online legal research tool that is comprehensive, reliable, and trusted. It allows legal research to be conducted accurately and efficiently by providing department employees with instant access to up-to-date statutes, case law, regulations, and legal analysis. This helps reduce the time spent locating and verifying information; and
- WHEREAS, The proposed renewal is for a three (3) year subscription agreement with Thomson Reuters (Westlaw) for the period of September 1, 2026, through August 31, 2029; and
- WHEREAS, The first-year subscription cost for three attorney licenses will be \$13,160.04. Following the completion of the first year, the contract will renew annually with a 7% increase, down from the 10% increase originally proposed; and
- WHEREAS, In addition, Westlaw has agreed to provide a credit for the first two months of service following renewal. The yearly subscription cost will be budgeted in the department's annual budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement with Thomson Reuters (Westlaw) for a three (3) year subscription for the period of September 1, 2026, through August 31, 2029; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the Agreement with Thomson Reuters (Westlaw) and any related documents following Corporation Counsel review and approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Corporation Counsel - Thomson Reuters (Westlaw) 3-Year Renewal Agreement 2026-2029

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (8/11/2026)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

7/15/2026	\$914,051.32
7/22/2026	\$725,100.90
7/29/2026	\$838,494.11
8/06/2026	\$2,611,007.89

JEROME CRETE, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

COMMITTEE OF THE WHOLE MINUTES

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, JULY 14, 2026, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC	P	Y	Y	Y	Y	S/Y	S/Y	Y	S/Y	M/Y	Y	S/Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
LARRY BESON	P	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y
CHRISTOPHER RUPP, V. CHAIR	P	M/Y	M/Y	S/Y	M/Y	Y	M/Y	Y	M/Y	S/Y	S/Y	M/Y	Y
JESSE DOCKETT	P	S/Y	S/Y	M/Y	S/Y	M/Y	S/Y	Y	Y	Y	Y	Y	S/Y
TIM BANASZAK, EX OFFICIO	P	Y	Y	Y	Y	Y	Y	M/Y	Y	Y	M/Y	Y	M/Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
KATHY NIEMIEC		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
VAUGHN J. BEGICK		Y	Y	Y	M/Y	Y	Y	Y	Y	Y	Y	Y	
LARRY BESON		S/Y	Y	S/Y	S/Y	Y	S/Y	M/Y	S/Y	Y	Y	Y	
CHRISTOPHER RUPP,V.CHAIR		Y	S/Y	Y	Y	S/Y	Y	S/Y	M/Y	S/Y	S/Y	Y	
JESSE DOCKETT		M/Y	Y	M/Y	Y	M/Y	Y	Y	Y	M/Y	M/Y	S/Y	
TIM BANASZAK, EX OFFICIO		Y	M/Y	Y	Y	Y	M/Y	Y	Y	Y	Y	M/Y	

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR													
KATHY NIEMIEC													
VAUGHN J. BEGICK													
LARRY BESON													
CHRISTOPHER RUPP,V.CHAIR													
JESSE DOCKETT													
TIM BANASZAK, EX OFFICIO													

OTHERS PRESENT: C. Gignac, M. Beaver, J. Barcia, S. Trepkowski, L. Arsenault, A. Poirier, A. Davis-Johnson, T. Jerry, W. Prince, N. Putt, M. Kanuszewski, B. Latocki, A. Labeau, M. Losey, K. Priessnitz, J. Graham, A. Shores, J. O'Malley, J. Strasz, T. Schumann, R. Brandt

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**COMMITTEE OF THE WHOLE MINUTES
TUESDAY, JULY 14, 2026**

MOTION NO.

NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, at www.baycountymi.gov/executive/videos.

1. **MOVED, SUPPORTED, AND CARRIED TO APPROVE JULY 14, 2026, COMMITTEE OF THE WHOLE AGENDA.**
2. **MOVED, SUPPORTED, AND CARRIED TO APPROVE THE JUNE 2, 2026, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.**

Public input was called. Several constituents addressed the Committee in support of the six-year Library Millage renewal.

Next on the Agenda was a presentation for the 2025 Bay County Audit given by Doug Deeter from Rehmann Robson. Mr. Deeter provided an overview of the General Fund, pension and VEBA trust funds, Single Audit results, and upcoming GASB accounting standards. It was,

3. **MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE PRESENTATION OF THE 2025 BAY COUNTY AUDIT PRESENTED BY DOUG DEETER OF REHMANN.**
4. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR GREAT LAKES BAY MICHIGAN WORKS! INTERLOCAL AGREEMENT 2027-2030 (MICHIGAN WORKS!).**
5. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR JUSTICE ASSISTANCE GRANT (JAG) FOR FY2027 (BAY COUNTY SHERIFF).**
6. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR SECONDARY ROAD PATROL (SRP) GRANT FOR FY2027 (BAY COUNTY SHERIFF).**
7. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR TRAVEL AND BUDGET ADJUSTMENT FOR NATIONAL CHILDREN'S ADVOCACY CENTER CONFERENCE 2026 APPROVAL FOR THE BAY COUNTY ASSISTANT PROSECUTING ATTORNEY HEATHER MONTEI TO ATTEND (BAY COUNTY PROSECUTOR).**
8. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA) GRANT FOR 2026 (COURTS).**
9. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR CHILD PARENT LEGAL REPRESENTATION GRANT AND CHILD CARE FUND FOR FY 2026-2027 (COURTS).**

10. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE CORRECTED RESOLUTION DISTRIBUTED TO THE BOARD PRIOR TO THE MEETING REGARDING CRIMINAL DEFENSE: ADDITIONAL FULL-TIME ATTORNEY POSITION (PN10) (CRIMINAL DEFENSE/PERSONNEL).
11. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR CPBC AGREEMENT FY 2026-2027 BETWEEN BAY COUNTY AND THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (HEALTH DEPARTMENT).
12. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR EXTENSION OF AERIAL LARVICIDING SERVICES CONTRACT 2027-2028 (ENVIRONMENTAL AFFAIRS/MOSQUITO CONTROL).
13. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BCATS FY2027 UNIFIED WORK PROGRAM PL & ASSET MANAGEMENT FUNDING FOR FY2027 (TRANSPORTATION PLANNING/ENVIRONMENTAL AFFAIRS).
14. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR HRIS ELECTRONIC ONBOARDING AND TIMEKEEPING SOFTWARE & BUDGET ADJUSTMENT (PERSONNEL).
15. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE GENERAL FUND EQUITY FOR 2025-2026 (FINANCE).
16. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
17. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BAY COUNTY EMPLOYEE INTRANET WEBSITE WITH REVIZE (FINANCE/INFORMATION SYSTEMS).
18. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MULTI-YEAR AGREEMENT FOR ONBASE SOFTWARE MAINTENANCE 2026 (FINANCE/INFORMATION SYSTEMS).
19. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MULTI-YEAR AGREEMENT WITH PEOPLE DRIVEN FOR ARCTIC WOLF SOFTWARE FOR A PERIOD OF THREE (3) YEARS (FINANCE/INFORMATION SYSTEMS).
20. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BID AWARD FOR PROFESSIONAL CONSULTING SERVICES – BAY COUNTY MATERIALS MANAGEMENT PLAN TO GT ENVIRONMENTAL (RFP 2026-08) (FINANCE/PURCHASING).
21. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE BAY COUNTY LIBRARY MILLAGE RENEWAL LANGUAGE CERTIFICATION 2026 (CORPORATION COUNSEL) (ROLL CALL VOTE: 7 YEAS, 0 NAYS).
22. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).

Under Miscellaneous, Commissioner Begick announced that the remains of Technician Fifth Grade James Torka, who served in World War II, have been identified and will be returned to Bay County to receive a burial with full military honors.

23. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (4:48 P.M.).

SUBMITTED BY:

LINDSEY ARSENAULT
BOARD COORDINATOR